

Property Management Services

Customized Services to fit Clients' Needs
& Optimum Asset Utilization

Exeter Ridge Corporate
Center
3970 Perkiomen Avenue
Suite 200
Reading PA 19606

We have developed a team of proven professionals who are experienced in all aspects of property management of office, commercial and industrial properties. Our in-house staff ensures timely response to all requirements of cost effective and professional property management.

Our invoice/budget/cost control processes provide the owners with the convenience and piece of mind of accountability for all facility related services through monthly financial reports.

BENEFITS OF USING NAI KEYSTONE MANAGEMENT SERVICES

1. We are a single source provider of all aspects of property management.
2. Eliminate problems due to incompetent and incomplete site and building maintenance.
3. Reduce or eliminate quality of life issues for tenants who will be more likely to renew leases and be more receptive to rate increases.
4. Health and safety issues receive high priority, thereby reducing owners risk exposure.
5. Eliminate wasteful spending by having competent on-site supervision of maintenance tasks and capital improvements projects.
6. Reduce costs by implementing competitive bidding for all contracted services.
7. Improve the market perception of the facility through proper planning and implementation of projects targeted at improving the overall appearance of the facility.
8. Reduce owners risk exposure by maintaining all regulatory agency compliance.
9. Timely financial and facilities reporting processes.
10. As real estate management professionals, we are able to keep up to date on the constant changes in laws, regulations, tax implications, insurance industry and the economic climate.

What does all of this add up to ? What is the true benefit to owner or investor ? Very simply, it allows your facility to reach its full financial and marketable potential .

Keystone Commercial &
Industrial , LLC
Property Management
Commercial Real Estate Services, Worldwide.

Dale Smith
Senior Property Manager
NAI Keystone Commercial & Industrial, LLC
Phone 610-779-1400
Direct 610-370-8519
Cell 610-914-2265
Fax 610-779-1985
Email : dsmith@naikeystone.com
www.naikeystone.com